

Boat of Garten Community Hall Policies and Procedures

Health and Safety

Introduction

The Board of Directors of the Boat of Garten Community Hall aim to provide and maintain a safe environment, both in respect of any persons working within the building and its environs, as well as members of the public attending functions within the building and its environs.

Policy Statement

This statement acknowledges that the Boat of Garten Community Hall (the company) carries responsibilities under the Health and Safety at Work etc Act 1974 and the Environmental Protection Act 1990 and all relevant subsidiary statutory instruments. The company shall ensure, as far as is reasonably practicable, the health and safety of any employees, contractors, hall users and members of the public.

This policy statement is supported by detailed arrangements specified within the following sections.

Responsibilities

Legislation and this policy place responsibilities upon the company and all individuals within it.

- Responsibility for the company's health and safety matters rests with the Board of Directors;
- The aims of this policy will be afforded at least equal priority to any other policy;
- All hall users, employees and contractors of the Boat of Garten Community Hall hold a personal and statutory responsibility to implement this policy and to ensure they do not endanger themselves or others by their acts or omissions.
- The Board of Directors will consult and communicate with all relevant parties on issues affecting their Health & Safety.

Objectives

The company shall, so far as is reasonably practicable:

- Provide and maintain safe operating environments that are free from undue risks to people's health and safety;
- Identify and anticipate hazards that are reasonably foreseeable through a risk assessment process;
- Ensure that contractors undertaking work on behalf of the company are informed of the relevant standards required and receive sufficient and timely information to establish and maintain them;
- Evaluate accident reports in order to draw lessons that will reduce the likelihood of repetition;
- Undertake inspection, audit and review to ensure the company's objectives for health and safety are being met.

Approved by Boat of Garten Community Hall Board of Directors

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